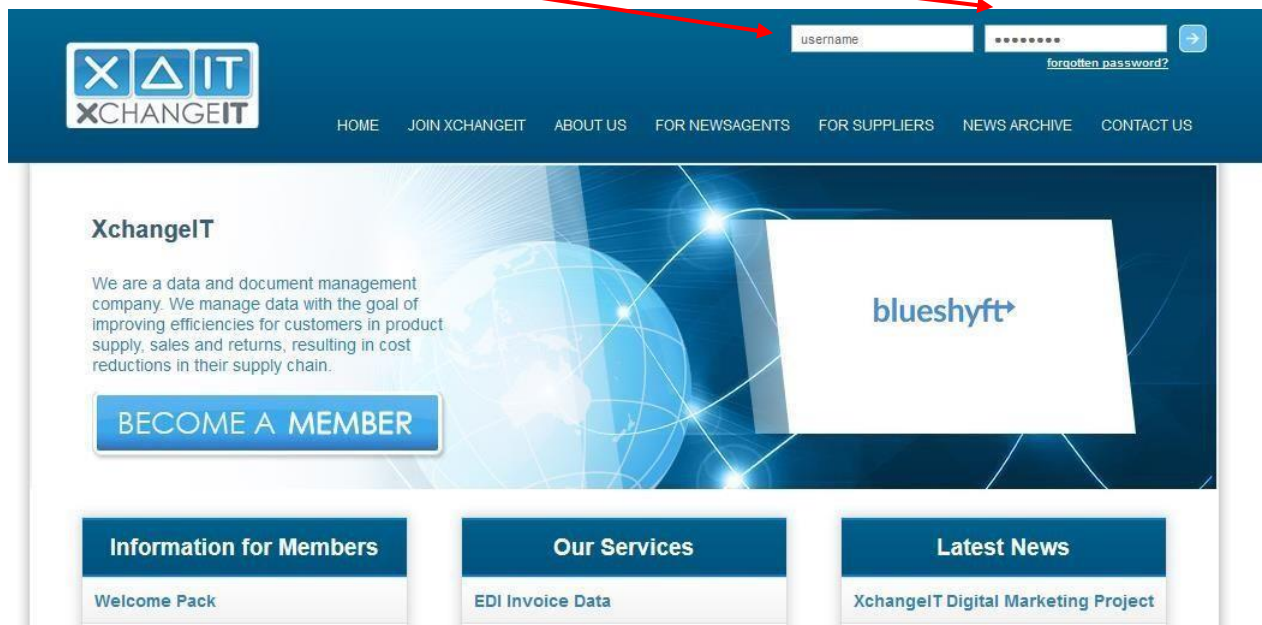




STEP-BY-STEP INSTALLATION GUIDE

1. Goto <https://xchangeit.com.au>
2. Enter username and password.



3. Select “My Account” and then “Newsagent Client” in the drop-down menu.

Link
Instructions

HOME SUPPORT TICKET MY ACCOUNT FILE NOTES TRANSFER ACTIVITY PERFORMANCE SECURITY TOKEN

Help
Billing & Payment
Newsagent Client
Distributors & Services
Distributor History
Website Users

Home

Welcome To XchangeIT Link

XchangeIT Link connects newsagents with a range of distributors for the timely exchange of high-quality business information. Thanks for being a part of this important industry initiative and we look forward to releasing many new features to you in the coming weeks.

For any questions or comments, please contact chris.leach@xchangeit.com.au.

Latest Headlines For: 1003GordonGotch

Date	Headline	Content
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4. Click on “Reset Security Token” (you will use this token to activate the client to complete the installation process – take note of the email address the token will be sent to – you can type in a different email address if you need) and then click on “Download Client”.

[Download Client](#) (You must install the Newsagent Client on your in-store PC.)

Folder Structure

SourceIn:

SourceOut:

Archive:

Unsent:

[UPDATE](#)

Security Token

Click the "Reset Security Token" button to receive a new token for your store. You can change the email address the token is sent to. Your primary email address will remain unchanged.

[RESET SECURITY TOKEN](#)

Link
Instructions

5. Click on "Install".



Please note:

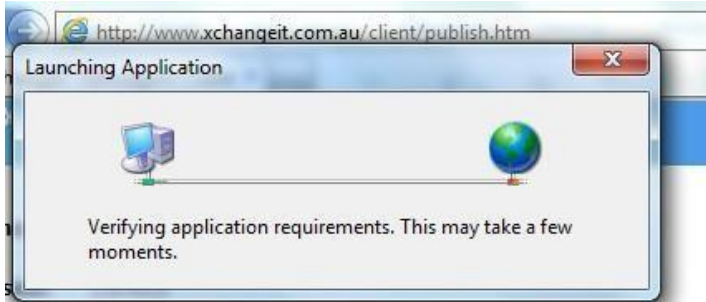
- XchangeIT no longer supports Windows 2000, XP & Vista or any version of Windows Server OS
- XchangeIT Link requires a minimum of Microsoft .NET Framework Ver. 3.5

6. Click "Run".



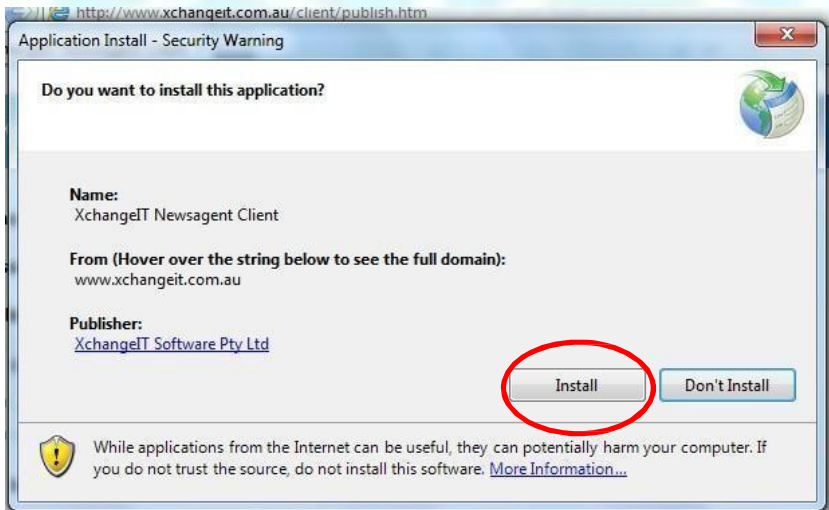
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7. Installation of application begins.



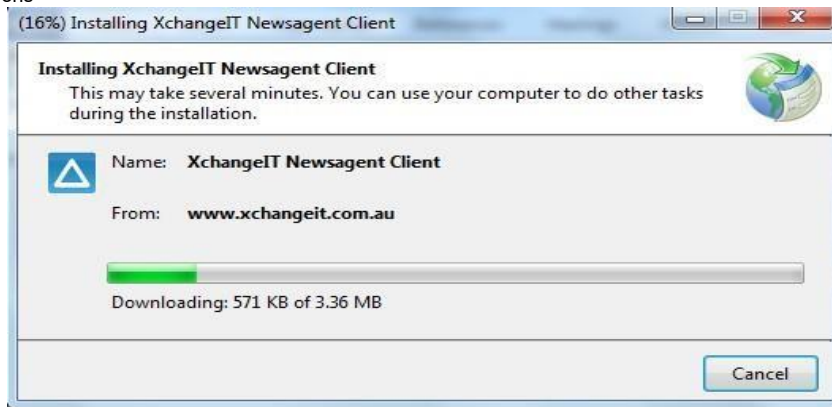
Publisher: XchangeIT Link

following prerequisites are required:

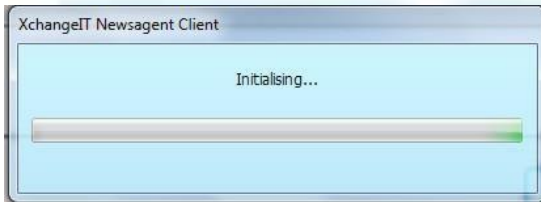


8. You should now see the loading screen:

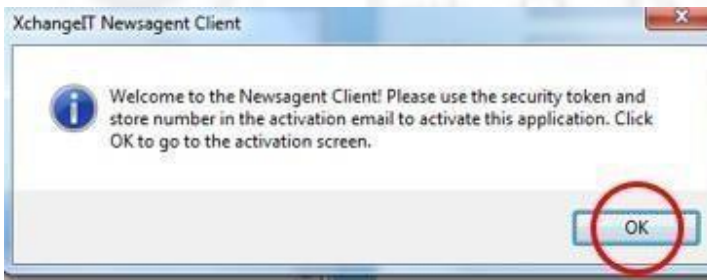
Link
Instructions



Then this...



Click ok



9. Refer to the email that was sent out to the selected email address for the security token:

Link
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Dearfrank 3,

Your security token has been reset by the XchangeIT Helpdesk. Details are as follows:

- Store Name: TEST XIT STORE 12
- Store Number: 1067
- Security Token: D5PQDSU8

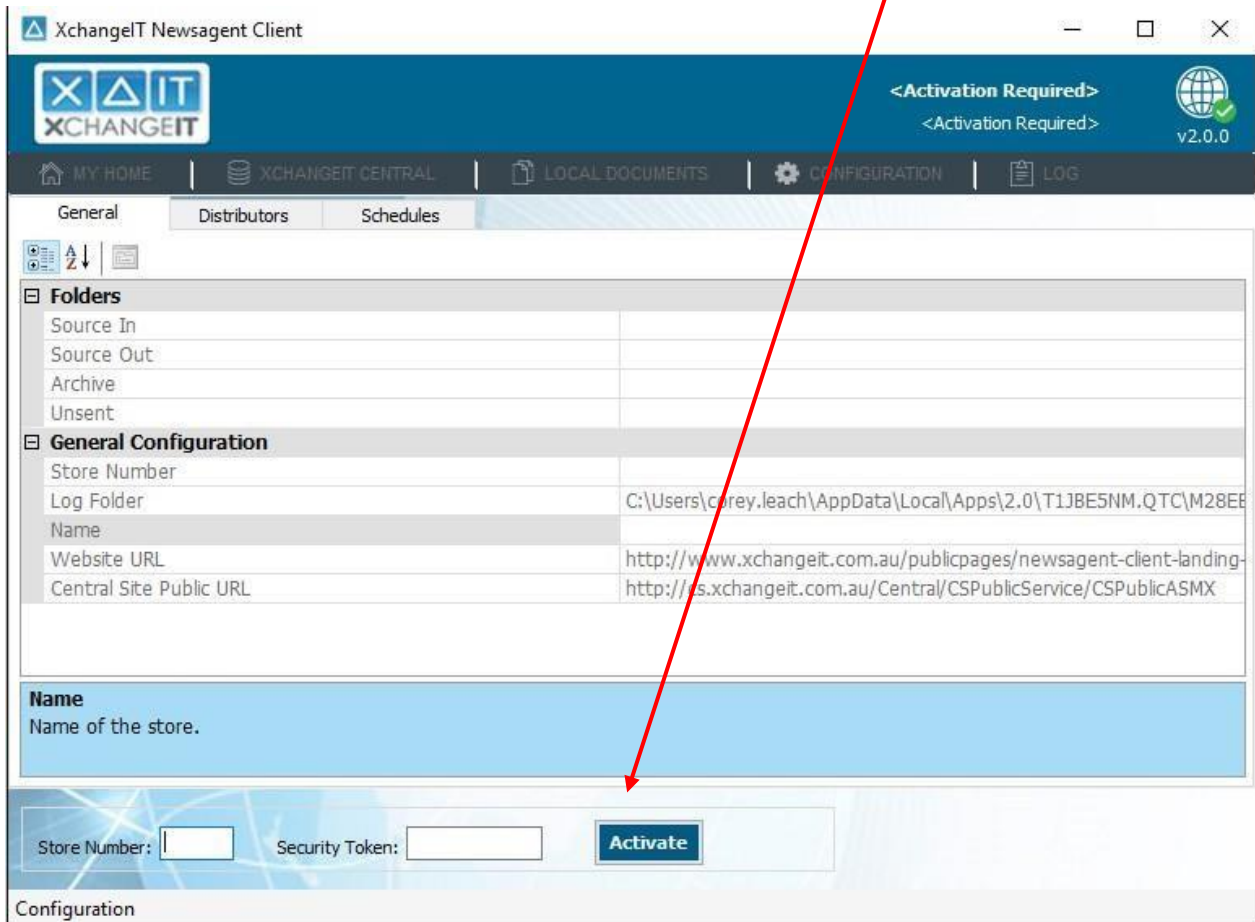
You should use this to reset your XchangeIT Newsagent Client. To do this:

- Locate the PC where XchangeIT is installed
- Click the XchangeIT icon in the system tray (i.e. bottom right of the screen) so that the Newsagent Client is visible on screen
- Select the 'Configuration' tab
- Select the 'Reset' button (bottom right)
- Enter the Store Number and Security Token as shown above and press 'Activate'.

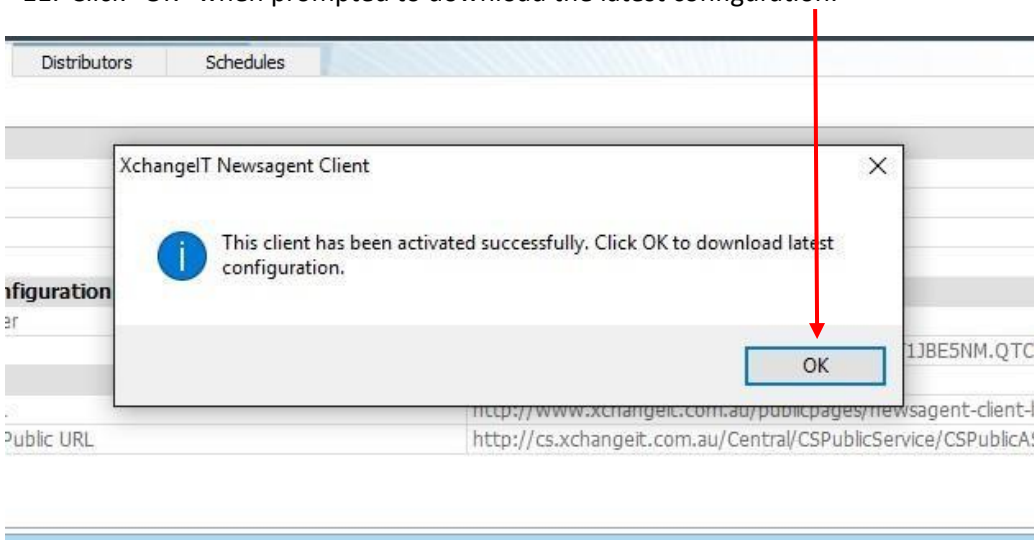
Regards,

XchangeIT *Link*
support@xchangeit.com.au
1300 551 212

10. Enter your XchangeIT store number and security token and click "Activate".



11. Click "OK" when prompted to download the latest configuration.





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Instructions

At this point the installation of the XchangeIT newsagent client is complete. If you are having issues installing or run into any problems please contact the XchangeIT helpdesk for assistance.

Phone: 1300 551 212 (option 1)

Email: support@xchangeit.com.au

Thank you.